PD Committee Teleconference Meeting

Sub-Committee “CHERD”

Friday, November 26, 2010

9:00 am

Meeting Notes

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| **Committee Members**:  |
| Chair  | Mary Lou Rainville (Canadore)  | Regrets:  |
|   | Cate Walker-Hammond, Mohawk |  Christine Bender (Northern) |
|  | **Resource:**  |  |
|  | Diane Posterski (OCASA) |  |

(Note: all meeting resources can be found: <http://www.ocasa.on.ca/PD_committee> )

1. Agenda was amended to include the following:
	* 2. Review progress to date: Meeting with HR Directors
	* 3. Next steps: PLAR
2. Review progress to date:
	* Performance Management: the course outline was reviewed, with the following comments:
		1. Will an example be worked through; will other tools and resources be referenced?
		2. Is “strength based” approach the “official” meaning of this phrase?
		3. What are KSA’s?
		4. Diane asked about amount of information provided, and it was agreed that more is better, so could also include learning outcomes and a list of resources.
	* Leadership: the course outline was reviewed, with the following comments:
		1. Modules all look appropriate and robust.
		2. Emotional intelligence might be a good addition (more self awareness)
		3. If content is too full, might consider blending the first two components of conceptualizing leadership.
		4. Overall, the amount of content looks manageable.
		5. Might need to clarify expectations.
		6. Start date should be April rather than March due to year-end pressures.
* Finance: Nothing to report at this time. Diane is still working to identify content and instructor.

**ACTION: Diane will follow up with instructors about content questions/issues. Committee members will seek out information for Finance course.**

1. Next Steps:
	* Building the program: it was agreed that we would take out a brief survey to upper management requesting their input into certification content. This will go to all colleges, from president down to Dean/Directors and circulated through the college rep.
	* PLAR: it was agreed that OCASA should develop some system for PLAR to recognize previous learning. We need to first know how CHERD currently does it, and then identify key programs that we are familiar with that might qualify.

**ACTION: Diane will develop a survey and email communication for review by this committee. Diane will follow up with CHERD about PLAR.**

There was some further discussion about the value of the credential. It was noted that in time, the value will grow and it will be seen as prior learning that better positions candidates in job applications, and provides on-the-job learning now.

1. Next meeting: Diane will communicate by email in lieu of a scheduled meeting at this time.
2. Meeting adjourned at 10:00 am